

6931 6275

open to public  
7 days

# Wagga City Golf Club

## Terms & Conditions

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### Site Inspections

An invitation is extended to you to view our facilities and discuss your function requirements. Please phone to arrange a suitable time;

*In order that we may satisfy your function needs to the fullest, I draw your attention to the following requirements:*

### Bookings

- ❖ Tentative reservation can only be held for a maximum of fourteen (14) days.
- ❖ Bookings are considered confirmed upon receipt of the required deposit which will be advised at the time of the enquiry along with the original signed Terms & conditions.
- ❖ Cancellations must be advised in writing with a full refund if cancelled 30 days prior to the proposed event.
- ❖ Cheques should be made payable to Green Bada Pty. Ltd.

*The Wagga City Golf Club reserves the right to cancel non-confirmed bookings after fourteen (14) days.*

### Compliance

- ❖ Clients will be responsible for ensuring the orderly conduct of guests during the duration of their time within the Wagga City Golf Club premises. Club Management reserves the right to intervene when necessary. The client must remain on the premises at all times due to Club Policy of signing in guests.

### Non-Smoking Policy

- ❖ Smoking is not permitted in any internal area of the Clubhouse.

### Seating

*To achieve the highest possible standards of service and to adequately cater and supply staff for your function we ask for confirmation in writing of the following:*

- ❖ The confirmed number for seating is required seven (7) days prior to the event.

### Food

- ❖ The Wagga City Golf Club policy does not allow food (excluding birthday; wedding; engagement cakes) or beverages to be brought onto the Club.
- ❖ Special dietary requests can be catered for by prior arrangement.

### Beverages

- ❖ We are pleased to assist you with Beverage selections, however to ensure your needs are met, it is necessary to provide your selection at least seven (14) working days prior to the date of your function.
- ❖ Clients are not permitted to bring their own alcohol for consumption within the Club or Golf Course.
- ❖ Please note that some Beverage items are subject to availability
- ❖ Any alcohol not consumed within the Club remains the property of the Club.

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## Liquor License

- ❖ Wagga City Golf Club staff members are not permitted to serve alcoholic beverages to intoxicated patrons under the responsible service of alcohol act.
- ❖ Company policy does not allow patrons or guests to bring their own alcohol onto the premises.
- ❖ Alcohol cannot be removed from the club premises and must be consumed in the defined function areas.

## Responsible Service of Alcohol

- ❖ In accordance with the Liquor Act of NSW and the Registered Club Act, Wagga City Golf Club Management and employees promote the responsible service of alcohol. The Management of the Club reserves the right to refuse service of liquor to any person as they see fit.
- ❖ Persons attending your function under the age of 18 years are welcome on the Club's premises subject to the supervision of a responsible adult who is attending the function.
- ❖ Our policy is:
  - ◆ *Not to serve alcohol to intoxicated persons*
  - ◆ *Not to serve alcohol to people who behave in a disorderly manner*
  - ◆ *Not to serve alcohol to people who are under the age of 18*
  - ◆ *Not to host promotions, which encourages excessive drinking, or unfairly target women or men?*
  - ◆ *Minors are not permitted within one (1) metre of the bar area.*

## Dry Bar Till

- ❖ Arrangements can be made to have the convenience of a dry till account for your function. Dry Till amounts can be set along with conditions and types of drinks you require to be served.
- ❖ Final Payment of beverage & sundry charges will be required within seven (7) working days after your event has been held.

## Additional Staff

- ❖ We will guarantee sufficient staffing to ensure that the services requested will be delivered to your satisfaction. However, should you require additional staff; we will charge you \$40.00 per hour for a minimum of three hours.

## Club Access

- ❖ Access to the Club is available from 9.00 am. Should you require entry earlier than this time then arrangements can be made to accommodate. Entry is via the Golf Shop.

## Security

- ❖ Should the client or management feel that additional security is required for an event; the additional costs involved may be borne by the client.
- ❖ For the protection of our clients we advise that 21st Birthday parties and events deemed by the Club Management to require Security for the duration of the event. Price of security is \$44 per hour for each security guard and the cost will be the organisers' responsibility.
- ❖ Wagga City Golf Club does not accept responsibility for the loss or damage to any property left on the premises prior to, during or after the function

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## Insurance

- ❖ Wagga City Golf Club will take all necessary care, but accepts no responsibility for any damage or loss of items in relation to an event before, during or after the event.
- ❖ It is the client's responsibility to take out insurance for all items in their possession should it be deemed necessary.
- ❖ Any item that is left in the Club MUST be collected within 48 hours of your function.

## Damage

- ❖ All equipment brought into the Wagga City Golf Club requires prior permission from the Club Manager.
- ❖ Organiser(s) are financially responsible for any damage sustained to their property and to the property of Wagga City Golf Club.
- ❖ The Club does not permit items to be attached or fixed onto/into walls, ceilings; furniture or glass, nor does it permit confetti, packets of tinsel. Party poppers are not permitted at any time.
- ❖ Function organiser(s) will be held directly liable for any damages sustained to Club property as a direct result of the function.
- ❖ All permitted equipment brought into the Wagga City Golf Club must be removed from the premises at the Functions end, as the Wagga City Golf Club will take no responsibility for loss or damage to items brought into the Wagga City Golf Club by clients or other patrons.

## Advertising

- ❖ Prior permission by Club Management to use the Club's name or logo on any form of advertising material is required.

## Cleaning

- ❖ General and normal cleaning is included in the cost of the room hire charge, but additional charges may be payable if the function has created cleaning needs above and beyond normal cleaning.

## Price Variation

- ❖ We are unable to guarantee beverage pricing which may vary from time to time in accordance with The Wagga City Golf Club policy. Should prices increase we will advise you beforehand.

## Fire and Safety

- ❖ Exit doors must be free of blockages, such as display stands and screens
- ❖ Exit doors must not be locked, and exit signs must be clearly visible.
- ❖ Highly flammable materials are not permitted.

## Payment

- ❖ All payments for functions must be paid in full within seven (7) working days after your event has been held. Payments must be within office hours Mon / Fri; prior arrangements can be made outside these hours. Credit cards, cheques and cash only please.
- ❖ Receipts will be issued on payment.
- ❖ The contract signatory is liable to pay all money due under this Agreement.